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## INTRODUCTION

### PURPOSE

The International Health Research Institute (IHRI) is committed to utilising artificial intelligence (AI) ethically and responsibly in all its academic activities, including research, teaching, and learning. This policy outlines the principles and guidelines for using AI at IHRI.

### DEFINITIONS

TERM OR ABBREVIATION	DEFINITION
AI	Artificial Intelligence
IHRI	International Health Research Institute

## Principles

The following principles guide the use of AI at IHRI:

- Ethical considerations: AI should be used ethically and responsibly, considering its potential impact on individuals, society, and the environment.
- Transparency: The use of AI should be transparent, and users should be aware of the capabilities and limitations of AI tools.
- Accountability: Users are accountable for the accuracy and reliability of the information generated by AI tools.
- Privacy: AI should respect individuals' privacy and data protection rights.
- Academic integrity: The use of AI should uphold the highest standards of academic integrity.

## Guidelines

The following guidelines apply to the use of AI at IHRI.

- AI as a tool: AI should be utilised as a tool to augment human intelligence, rather than replace it.
- Proper attribution: The ideas and contributions of others, including those from artificial intelligence (AI), must be acknowledged and attributed appropriately.
- Critical evaluation: AI-generated content should be critically evaluated for accuracy, bias, and reliability.
- No unauthorised use: AI should not be used to misrepresent oneself or others or to gain an unfair advantage.
- Privacy and Data Protection: Users must comply with all applicable laws and regulations regarding privacy and data protection.
- Ethical use in research: Research involving AI must be conducted ethically and responsibly, following established guidelines and best practices.

## Specific Guidelines for Students

In addition to the general guidelines above, the following guidelines apply to students using AI at IHRI:

- Allowed with attribution: AI can be used to generate content for coursework if it is properly attributed.
- Invited for specific tasks: AI can assist with brainstorming, revising, and editing work.
- Must be identified: Any AI-generated content must be identified as such.

## Specific Guidelines for Faculty

In addition to the general guidelines above, the following guidelines apply to faculty using AI at IHRI:

Allowed with attribution: AI can be used to generate content for teaching and research if it is properly attributed.

- Must be identified: Any AI-generated content must be identified as such.

## Implementation

The Heads of Centre and the Academic Council will implement and enforce this policy. The Heads of Centres will provide guidance and training on the ethical and responsible use of AI.

## Review

This policy will be reviewed and updated periodically to ensure it remains relevant and effective.

## Contact Information

Questions about this policy should be directed to the Heads of Centres.

## Additional Information

The IHRI intranet provides additional information about AI's ethical and responsible use, including resources for students and faculty.

## Consequences of Violating this Policy

Students who violate this policy may be subject to disciplinary action, including expulsion from the institute. Faculty members who violate this policy may be subject to disciplinary action, up to and including termination of employment.

## Reporting Violations

Suspected violations of this policy should be reported to the Heads of Centre or the Academic Council.

## References

Student Code of Conduct

Academic Integrity Policy